

## Economic Disadvantaged Instructions

### FY2021 Economically Disadvantaged Instructions for Community Eligibility Provision (CEP) Sites/Districts or Provision Site/Districts:

- Collect an *Economically Disadvantaged* form for students annually. Please remember economic disadvantaged is not the same as the lunch status for a student. A student could be at a CEP or Provision site or district but not considered economically disadvantaged and vice versa.
- Use the “template” form linked on the State Aid webpage at [Economically Disadvantaged Form](#), feel free to modify the form to suit your needs.
- Double-check that all students who qualify as Economically Disadvantaged are marked appropriately in your district’s Student Information System (SIS). If you are unsure of where this is located in your system, please contact your SIS vendor.
- Indicate ‘Yes’ or ‘No’ in the Economic Disadvantaged field.
- Check the Wave Data Validation Wizard for errors or warnings in the Economic Disadvantaged field.
- Contact Child Nutrition at [nslp@sde.ok.gov](mailto:nslp@sde.ok.gov) or (405) 521-3327 if you have any questions on CEP.
- Contact State Aid for any questions regarding Economically Disadvantaged. (405)521-3460 or [state.aid@sde.ok.gov](mailto:state.aid@sde.ok.gov)

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### FY2021 Economically Disadvantaged Summary Report:

- Start or maintain process for collecting an *Economically Disadvantaged* form for all students to determine if they qualify. Use the “template” form linked on the State Aid webpage at [Economically Disadvantaged Form](#), feel free to modify the form to suit your district needs.
- Districts shall review Economically Disadvantaged form(s) to determine eligibility within ten operating days of the receipt of the form.
- Double-check that all students who qualify as Economically Disadvantaged are marked appropriately in your district’s SIS. If you are unsure of where this is located in your system, please contact your SIS vendor.
- Indicate ‘Yes’ or ‘No’ in the Economic Disadvantage field.
- Check the Wave Data Validation Wizard for errors or warnings in the Economic Disadvantage field.
- All Economically Disadvantaged documentation **MUST** be kept secure and on file for a minimum of five years after the fiscal year to which they pertain, and they **MUST** be readily retrievable by school site upon audit request.

**INCOME-ELIGIBILITY GUIDELINES FOR SCHOOL YEAR 2021  
FOR ECONOMICALLY DISADVANTAGED**

<b>ELIGIBILITY SCALE FOR ECONOMICALLY DISADVANTAGED 185 Percent of Poverty Level</b>					
<b>Household Size</b>	<b>Income</b>				
	<b>Annual</b>	<b>Monthly</b>	<b>Twice Per Month</b>	<b>Every Two Weeks</b>	<b>Weekly</b>
<b>1</b>	23,606	1,968	984	908	454
<b>2</b>	31,894	2,658	1,329	1,227	614
<b>3</b>	40,182	3,349	1,675	1,546	773
<b>4</b>	48,470	4,040	2,020	1,865	933
<b>5</b>	56,758	4,730	2,365	2,183	1,092
<b>6</b>	65,046	5,421	2,711	2,502	1,251
<b>7</b>	73,334	6,112	3,056	2,821	1,411
<b>8</b>	81,622	6,802	3,401	3,140	1,570
For each additional family member, add:	8,288	691	346	319	160

## School Year 2020 - 2021 Economically Disadvantaged Form

This application should be completed even if your student attends a Community Eligibility Provision or Provision School.

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Student Number: \_\_\_\_\_

Student Name: \_\_\_\_\_

Please select the income range that represents the total annual gross income:

- |   |   |   |
|---|---|---|
| <input type="radio"/> Less than \$23,606            | <input type="radio"/> Between \$48,470 and \$56,758 | <input type="radio"/> Between \$81,622 and \$89,910   |
| <input type="radio"/> Between \$23,606 and \$31,894 | <input type="radio"/> Between \$56,758 and \$65,046 | <input type="radio"/> Between \$89,910 and \$98,198   |
| <input type="radio"/> Between \$31,894 and \$40,182 | <input type="radio"/> Between \$65,046 and \$73,334 | <input type="radio"/> Between \$98,198 and \$106,486  |
| <input type="radio"/> Between \$40,182 and \$48,470 | <input type="radio"/> Between \$73,334 and \$81,622 | <input type="radio"/> Between \$106,486 and \$114,774 |

Please select the total number of people in your household:

- |                                 |                                 |                                   |
|---------------------------------|---------------------------------|-----------------------------------|
| <input type="radio"/> One (1)   | <input type="radio"/> Five (5)  | <input type="radio"/> Nine (9)    |
| <input type="radio"/> Two (2)   | <input type="radio"/> Six (6)   | <input type="radio"/> Ten (10)    |
| <input type="radio"/> Three (3) | <input type="radio"/> Seven (7) | <input type="radio"/> Eleven (11) |
| <input type="radio"/> Four (4)  | <input type="radio"/> Eight (8) | <input type="radio"/> Twelve (12) |

Signature: I certify that all information provided on this form is true to the best of my knowledge and that all household income is reported. I understand that this information will impact federal and state funding to the school.

Sign Here: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**For Office use only:**

- Qualified                       Not Qualified